

AGENDA
Galileo School Annual Board Meeting
The Galileo School Foundation, Inc.
September 17, 2019; 5:30 pm
Galileo School Cafeteria

Reminder: Board members must recuse themselves from voting on any item that might be a conflict of interest.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Introductions—Advisory Board Members

Galileo School Advisory Board
Members and Areas of Expertise 2019-20

 - Mr. Stephen Schenck, Oviedo City Council Member and Deputy Mayor, Galileo Founding Board Member
 - Mr. Jordan Clark, Associate General Counsel, UCF
 - Ms. Mari Rains, Program Directors, Florida Institute of Government at UCF
 - Dr. Kelly Jennings-Towle, Director and Associate Lecturer, UCF Clinical and Field Experiences
 - Dr. Taylor Wenzel, Associate Lecturer, Reading Education
 - Dr. Joyce Nutta, Professor, UCF World Languages Education
 - Dr. Mary Little, UCF Professor and Program Coordinator, Exceptional Student Education
 - Ms. Miriam Plaza, Research, Evaluation, and Analytics Lead at Intelligent Decision Systems, Inc.
 - Dr. Elizabeth Dooley, Provost and Vice-President for Academic Affairs, UCF
 - Dr. Pamela Carroll, Professor and Dean, UCF College of Community Innovation and Education
 - Dr. Jeanette Garcia, Assistant Professor, UCF Exercise and Sport Science
 - Dr. Derek Cavilla, Director of Student Affairs, Basis Independent Schools, and former Galileo Director of Curriculum and Instruction
- III. Approve Minutes August 20, 2019
- IV. Informational Items
 - a. Check status of new board members' board training
 - b. Sunshine Fund collections (\$50 pp)—Use SchoolPay.com
- V. Principal Report (M. Nunez)
- VI. Committee Reports
 - a. Standing Committee Reports
 - Budget and Finance Committee (MacLaren)
 1. Financial Statements Review
 2. Review of quarterly budget
 3. Annual Profit/Loss Statement due to the Board
 4. Update on annual audit
 - Curriculum Committee (M. Gill)
 - Development & Grants (T. Marshall)
 1. Update on Fall 2019 gala
 - Marketing (C. Edwards)
 - b. Special Committee Reports
 - Facility Committee (K. Miller)
 1. Report

2. Update on second school facility
 - Strategic Planning Committee (R. Margadonna)

VII. PTA/SAC Updates

VIII. Public comment

IX. Old Business

X. New Business

- a. Annual review and updating of bylaws
- b. Review Board goals for the year
- c. Annual Meeting—election of new Board members and appointment of committee chairs
- d. Review and approve Principal's Individual Leadership Development Plan.
- e. Joe McLaren eligible for board reappointment
- f. Approve amended budget
- g. Approve loan from USF Credit Union for land for parking lot next to current school
 - Need signed copy of Bylaws
 - Need signed copy of Board Meeting Minutes approving the loan
 1. Minutes need to state that the loan terms offered by USF FCU have been accepted (e.g. \$200,000 share secured loan at a rate 2.00% above the savings account rate with a maximum repayment term of 15 years and no prepayment penalty), and Michelle Nunez is authorized to sign on behalf of the Galileo School Foundation as President/CEO.
 2. Additionally, the minutes should indicate that you are authorized to both open accounts and borrow funds. The minutes should be signed by the Board Secretary.

XI. Upcoming Meetings—set meeting dates

OCTOBER, UCF

- October 2018: Begin talks to discuss early purchase of first school building
- Discuss staffing and admin plan for new school
- School Success Report for previous year presented to the Board
- (Rich Margadonna renew board training 2019)

NOVEMBER, Galileo School

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board re-appointment
- Treva Marshall eligible for board reappointment
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in Dec 2019)

DECEMBER, UCF

- Board of Directors informally observes and evaluates School Director
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in Dec 2019)

XII. Adjournment