

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on August 20, 2019 at UCF, Orlando, FL.

Board members present:

- ✓ Javier Rivera, Vice Chair (via phone)
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Michele Gill, Chair
- ✓ Caleb Edwards, Member

Guests present:

- ✓

With the approval of the directors present, Debbie Hahs-Vaughn and Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from July 16, 2019 and July 8, 2019 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. School grade. The annual learning gains were wonderful this year. We made significant progress with our high performing learners , who showed great growth. Galileo maintains its designation as high performing charter school.
- III. Informational Items
 - a. Check status of new board members' board training. Mrs. Marshall has submitted paperwork and is waiting to be contacted to do training.
 - b. Sunshine Fund collections (\$50 pp).
- IV. Consent Agenda. No items to review.
- V. Principal Report (M. Nunez)
 - a. One month from the gala. Advertising begins tomorrow. The Commissioner of Education, Richard Corcoran, is attending.
 - b. The school year is going very smoothly.
 - c. Our Deputy will be leaving September 2, retiring from the sheriff's office. Another Deputy will be joining Galileo, and he has a therapy dog. He should be joining on or before the current Deputy retires.
 - d. The CSP grant, \$525K towards the new building. Per Florida DOE, we have to resign this grant and reapply for a new one since we are not ready to open the school. According to the DOE, because the opening of our campus was delayed, it is beyond the RFP for the federal government funding window. Although we reported the delay in 2018, the DOE just noted that the funding of this grant will not comply with the new opening date. There will be a special competition opened for Galileo and another school in the same situation, per the DOE. Implementation cannot begin until the school is open, per Florida DOE.
 - e. A proposed 2019-2020 budget was reviewed. Mrs. Nunez recommends adding \$100K to savings now and another \$50K in January from the 2018-19 school year Motion made, second, all approved to approve the proposed budget.
 - f. Motion to keep no more than \$250K for all accounts other than operating accounts at any one financial institution. At that point, the principal shall report that to the board. Mr. Miller will work with Mrs. Nunez on suggestions for other institutions.
- VI. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - 1. Financial statements were reviewed. For fiscal year, Galileo ended with a surplus of approximately \$153K. The audit was excellent. There were no material weaknesses reported. The one suggestion was to move funds so that more than \$250K is not in one account. Motion made, second, all approved to approve June financials.

ii. Curriculum Committee (M. Gill). No report.

iii. Development & Grants (T. Marshall)

1. Update on Fall 2019 gala. The goal is to net \$20K. Presently, have \$10.5K in sponsorship. Auction donations are going well. There are several tentative donations. Several celebrities are lined up, including the commissioner of education and several television personalities.

iv. Marketing (C. Edwards). No report.

b. Special Committee Reports

i. Facility Committee (K. Miller)

1. The property adjacent to Galileo that will be used for the parking lot is under contract. The facilities committee recommends putting \$100K down and financing the rest.
2. Update on second school facility. The builder indicates that we are still on target for opening Fall 2020. The county has our plans and has 60 days to comment. Breaking ground by October is needed per Little's schedule.
3. September 4 is the planning and zoning meeting to consider zoning for the kindergarten at the new school. The full board meeting is September 10.
4. A decent amount of repairs were made during the summer to the current building. About ½ of the windows that need to be replaced have been replaced. The good news is that there is no leaking.

ii. Strategic Planning Committee (R. Margadonna). The report was sent to the Board and discussed at last meeting.

VII. PTA/SAC Updates. No updates. SAC meets next week.

OLD BUSINESS

VIII. None

PUBLIC COMMENT

No comments.

NEW BUSINESS

- I. Annual review and updating of bylaws. Tabled.
- II. Review of quarterly budget—see previous notes on the proposed budget.
- III. Rich Margadonna eligible for Board re-appointment. Motion made, second, all approved to re-appoint Mr. Margadonna to the board.
- IV. Review Board goals for the year. Tabled.
- V. Plan Annual Meeting for September. Update advisory board.
- VI. Upcoming Meetings. Dates for future meetings will be made at the next Board meeting.

SEPTEMBER 17, 5:30 pm, Galileo School

- Annual Meeting—election of new Board members and appointment of committee chairs
- Meet with Advisory Board
- Annual Profit/Loss Statement due to the Board
- Review and approve Principal’s Individual Leadership Development Plan
- Annual audit conducted. This was received and discussed as noted previously.
- Review strategic plan
- Joe McLaren eligible for board reappointment. Motion made, second, all approved to reappoint Mr. McLaren to the board.
- Approve amended budget

OCTOBER, UCF

- October 2018: Begin talks to discuss early purchase of first school building
- Discuss staffing and admin plan for new school
- School Success Report for previous year presented to the Board
- (Rich Margadonna renew board training 2019)

NOVEMBER

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board re-appointment
- Treva Marshall eligible for board reappointment
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in Dec 2019)

DECEMBER

- Board of Directors informally observes and evaluates School Director
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in Dec 2019)

- IX. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: August 20, 2019

Debbie Hahs-Vaughn, Secretary