

# galileoschool

FOR GIFTED LEARNING

## Job Description Teacher: STEM

### POSITION SUMMARY:

The teacher assists students in discovering their academic potential, diagnoses student errors and misconceptions, promotes a positive learning environment, stays current on the latest research on teaching and learning, uses data to drive instructional decision-making, and facilitates students' development cognitively, socially, and emotionally.

### DUTIES AND RESPONSIBILITIES:

1. Provide the appropriate educational opportunities and instruction for each student, according to his/her needs and abilities.
2. Prepare, in advance, appropriate lesson plans.
3. Keep accurate records, tests, reports, etc., as required by Florida Statutes, Regulations, and School Board Policy.
4. Establish and maintain open communication with parents; establish and maintain good rapport with students, school personnel, and parents.
5. Work with fellow teachers, assistants, parent volunteers, administration, etc. in planning for instruction.
6. Participate in staff development and in-service training.
7. Establish and maintain a classroom atmosphere conducive to teaching and learning; plan and implement the use of classroom time effectively.
8. Implement School Board and school-based policies and procedures in order to uphold school regulations.
9. Work closely with guidance personnel to assist students with special needs.
10. Communicate curriculum and student-related information effectively in oral and written mode.
11. Perform other duties as assigned by the Principal.

### MINIMUM QUALIFICATIONS:

- Bachelor's Degree with certification in Science, Technology, Elementary Education, or certification in Science or Elementary Education and significant experience in the area of assignment being strongly preferred.
- Competence in subject matter assigned to teach.
- Knowledge of computer applications and educational technology as related to instructional function.

### PREFERRED QUALIFICATIONS:

- Gifted Education endorsement or certification.
- Strong subject matter content knowledge in reading, mathematics, science, or history
- Experience teaching twice exceptional students
- Master's degree in education.
- ESOL endorsement, or K-12 ESE certification, or reading endorsement

NOTE: All teachers without their gifted endorsement or certification will be required to obtain it before the end of their second year of employment at Galileo School.

*This organization reserves the right to review and change job duties and responsibilities as the need arises. This job description does not constitute a written or implied contract of employment. The Galileo School for Gifted Learning does not discriminate in employment or any educational program or activity based on race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, disability if otherwise qualified or any other unlawful factor.*

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Employee Printed Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date