

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on April 19, 2022 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Joe MacLaren, Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from March 22, 2022 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions.
 - a. Kelly Brecht, the most seasoned Galileo teacher, is relocating so will be leaving Galileo. We appreciate her many years of service. She will be missed!
- III. Informational Items
 - a. **IMPORTANT REMINDER:** All board committee meetings—and subcommittee meetings—**MUST** be open to the public. Board committee chairs have a responsibility to ensure that these meetings (committees, subcommittees, sub-subcommittees, etc.) are added to the Galileo School calendar at least a week in advance, with a location or link for remote access. Please keep minutes or notes on each meeting and report them to the Board in the subsequent month.
 - b. Update on SB1690 (Charter School Loan Bill)—state financial support for new charter school buildings. No updates.
 - c. Principal self-evaluation is due and will be discussed at the next meeting.
- IV. Principal Report (M. Nunez)
 - a. Update on in-house gifted endorsement. Potential to pursue acquiring gifted endorsement training that can be used at Galileo. The district did not want to approve the program as is. The district suggested developing our own plan and allowing them to submit the Galileo plan with their plan to the State. The former gifted instructional coach (Spitalnik) will assist with designing the endorsement program. It will be much more specific to Galileo and aligned to the Galileo curriculum. This is a positive for Galileo in being able to train our own teachers. Contractually, each teacher has two years to complete endorsement. If we develop the endorsement, an extension will be required as there will be insufficient time to develop the program and provide to teachers. Motion made, second, all approved to approve endorsement for gifted through development of Galileo’s own gifted endorsement training.
 - b. Student survey results were reviewed. Regarding Riverbend, students were particularly favorable to aspects such as the adults working at Galileo make the school a better place (94%) and CP (82%). Areas for improvement include, for example, class meetings (43% responded favorably) and there are opportunities to run for office (49% responded favorably). At Skyway, students were particularly favorable to aspects such as adults at Galileo care about me (92%), and Galileo is a friendly place for their family (90%). Areas for improvement include, for example, cleanliness (63% favorable) and class meetings (50% favorable).
- V. Consent Agenda
 - a. New Hire Recommendations. Motion made, second, all approved to hire the candidates proposed.

- i. Ethan Overturf - Skyway Middle School Math Teacher
 - ii. Nicole Hague - Riverbend Kindergarten Teacher
 - iii. Dayana Aponte - Skyway Elementary Teacher
 - iv. Abby Dueitt - Instructional Assistant
- b. Employee reappointments for 2022-23 school year

VI. Committee Reports

a. Standing Committee Reports

- i. Budget and Finance Committee (MacLaren). Motion made, second, all in favor to approve the March financials.
 - ii. Curriculum Committee (M. Gill)
 - iii. A report from the March 29 meeting was provided. Teachers will be provided in-house gifted training this summer by Dr. Derek Cavilla. Tweaks to middle school and increasing project-based learning were discussed. The committee will meet again in May.
 - iv. Request to add Nicole Bronga as middle school rep and Dumarie Rodriguez-Dillard as an additional parent representative to the committee
 - v. Motion made, second, all approved to add Bronga and Rodriguez-Dillard to the Curriculum Committee.
 - vi. Development & Grants (T. Marshall)
 - vii. Update on teacher appreciation fund. The PTO has just sent a request for fundraising for teacher appreciation. There are other opportunities to consider for funding teacher salaries. There are a few areas identified for acoustical enhancements at the Skyway campus, and Mrs. Marshall is looking into grant support to fund these.
 - viii. Marketing (C. Edwards)
 - ix. Website redesign update. May/June is the timeframe for this.
 - x. Website analytics were reviewed. Google searches (organic) are the predominant ways for traffic landing on Galileo.

b. Special Committee Reports

- i. Facility Committee (K. Miller)
 - ii. Facility updates were provided. At Riverbend, the committee is working on solving roof issues. Building Hope may assist with some payment on this. At Skyway, the reserves have not been released yet.
 - iii. Update on reserve study. There is no timeframe on this. At some point, large expensive capital items will go bad, and the reserve study will assist in understanding how much to set aside to address these. Conducting a reserve study is a very specialized skill, and the Board will need to consider hiring someone to do this if there is not a parent that can assist. There is room in the budget to pay for a reserve study, if needed. The committee

recommends having the reserve study completed this summer.

- iv. Strategic Planning Committee (R. Margadonna)
 - v. Strategic Planning—Report and next steps. SGA presidents from both campuses attended, along with administration, and staff. The report is being finalized to share with the committee prior to sharing with Board. The committee reviewed prior results along with survey results. The parent community will be a focus given the new campus and resetting from Covid, such as improved communication. Consistent discipline and anti-bullying initiatives were discussed (e.g., Care Team, handbook for teachers, anonymous ways to report incidents).
 - vi. Health & Wellness Committee (J. Brodeur). No updates provided.

VII. PTSA/SAC Updates. End-of-year festivities are being planned. There is a common calendar between the two sites.

OLD BUSINESS

VIII. Update on daycare (J. Brodeur). Unless providing daycare services is in the charter, we would need to amend the charter. An application would need to be made to the state DCF to offer daycare. Mrs. Nunez indicated that the insurance provider recommended creating a LLC to provide the daycare services, as this would be contracting the services out.

PUBLIC COMMENT

Question was fielded regarding the H classrooms and the possibility for closing them off. Dr. Gill shared how the teachers are implementing strategies to assist with noise, and Mrs. Nunez shared opportunity for moving to Riverbend where classrooms are self-contained.

NEW BUSINESS

- IX. New items resulting from the strategic planning sessions. Dr. Gill recommended, and the Board agreed, reinstating the parent volunteer requirement for 2022-2023. Families who have earned hours this year can roll them over next year. Motion made, second, all in favor to reinstate Board hours for next academic year.
- X. Proposal to allow temporary flexibility on gifted endorsement. Motion made, second, all in favor to approve up to three years for gifted endorsement during the period in

which Galileo is developing a gifted endorsement program.

- XI. Draft 2022-23 Annual Budget review. Projecting numbers to be similar and based on reducing Skyway pre-K to one classroom to accommodate 8th grade. The proposed budget is 1,352 students between both campuses. Total proposed income is \$12,271,641.75, proposed expenses are \$11,757,990.66, and net income is \$513,651.
- a. Motion made, second, all in favor to approve 2% retention bonus pool, payable in two installments, to be used at the discretion of Mrs. Nunez.
 - b. Motion made, second, all in favor to approve the proposed 2022-2023 budget.
- XII. Principal evaluation was discussed.
- XIII. Principal contract was discussed. Motion made, second, all in favor to approve terms as discussed.
- XIV. Adjournment

UPCOMING MEETINGS

MAY 31, 2022, 5:30 pm (Javier Rivera, Interim Chair)

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Upload final principal evaluation scores (Hahs-Vaughn)
- Plan Fall Gala
- Review Strategic Planning and discussion 3-5 year plan and any new initiatives

JUNE/JULY Combined Meeting (Javier Rivera, Interim Chair)

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Revisit allowing enrollment preferences for governing board members at the conclusion of the CSP grant
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board reappointment

AUGUST

- Sunshine Fund collections (\$50 pp)
- Annual review and updating of bylaws
- Review of quarterly budget
- Rich Margadonna eligible for Board reappointment

- Review Board goals for the year
- Plan Annual Meeting for September

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: April 19, 2022

Debbie Hahs-Vaughn, Secretary