

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

---

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on January 19, 2023 via Zoom and at Galileo, Sanford, FL.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Joe MacLaren, Member

**Board members absent:**

- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

---

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from December 12, 2022 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
  - a. Happy New Year!
  - b. Huge appreciation to Caleb Edwards for the past six years of service to the Galileo School Board. He is moving on to new adventures.
  - c. Motion made, second, all in favor to add discussion of school clubs.
- III. Reminder: Board goals for the year:
  - a. Continued alignment of school operations/curriculum with school mission and vision
  - b. Employee development and retention
  - c. Obtaining development/endowment funds to support our unique model of schooling
- IV. Informational Items
- V. Board Volunteer Day
  - a. Discussion was held regarding volunteering at the school. At this point, the Board will not be volunteering as substitutes although individual Board members are still welcome to volunteer.
- VI. Principal Report (M. Nunez)
  - a. Clubs at Galileo. A proposal from the attorney for a club policy was forwarded to the Board.
  - b. Lottery is open. Over 300 applications have been received.
  - c. Hiring Update. There are no openings.
  - d. Budget Update for 23-24. Biggest challenge will be increasing to \$15/hour next year for all employees. The school is still awaiting portables.
  - e. Galileo is on the short list to receive a grant from Building Hope.
  - f. Mrs. Murray is planning to present information on the daycare at next month's meeting.
- VII. Consent Agenda: New Hires. Motion made, second, all in favor to approve the consent agenda.
  - a. Kara Caraballo - ESE Teacher - Skyway
  - b. Karen Hilley Tittle - Intervention Teacher - Skyway
  - c. Eryn Allen - Kindergarten Permanent Substitute - Riverbend
- VIII. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (J. MacLaren). Fiscal year at Riverbend, \$2.9M income, \$3.26 expenses. Fiscal year at Skyway, \$3.8M income, \$3.7 expenses. Motion made, second, all in favor to approve the monthly budget.

- ii. Curriculum Committee (M. Gill)
  - iii. Information was shared from Dr. Gill.
- iv. Development & Grants (T. Marshall). No updates.
- v. Marketing
  - vi. New website is up and running.
- b. Special Committee Reports
  - i. Facility Committee (K. Miller)
    - ii. Facility updates.
    - iii. Update on reserve study. Mr. Miller has the information.
  - iv. Health & Wellness Committee (J. Brodeur). Mr. Brodeur is anticipating that design work will be conducted this spring.
  - v. Board Nominating Committee (M. Gill)
    - vi. Please forward any prospects to fill our remaining seat to M. Gill and J. Rivera. Candidates with development are especially appreciated.
- IX. PTSA/SAC Updates. Both have projects. Riverbend is focused on gardening. At Skyway, they are establishing their school improvement goal. The Skyway PTSA would like to offer a father-daughter dance for the coming year.

---

**OLD BUSINESS**

None.

---

**PUBLIC COMMENT**

---

**NEW BUSINESS**

- X. Update bylaws
- XI. The bylaws should note where the official records are kept. All documents are uploaded to the Galileo School website. Hard copies are kept in the Principal's office. Key Board documents are backed up to the Galileo School Google drive. Motion made, second, all in favor.
- XII. Consider: adding a Code of Conduct in addition to ethics form. Dr. Hahs-Vaughn will develop a Code of Conduct form to review at the next meeting. This will replace the yearly Ethics requirement (only new Board will be required to provide a notarized Ethics

form).

- XIII. Need nominations for Board members, especially a new chair of the Marketing Committee
- XIV. Marketing and Development idea (Nunez). Mrs. Nunez will speak with Mr. Brodeur regarding ideas for finding a marketing person.
- XV. Policy on school clubs. Motion made, second, all in favor to approve the school club policy.

---

### **UPCOMING MEETINGS**

FEBRUARY 23, 2023, 6:00 pm

- Review of quarterly budget
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

MARCH 27, 2023

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics.

XVI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: January 19, 2023

---

Debbie Hahs-Vaughn, Secretary