

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on September 18, 2023 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Jason Brodeur, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member
- ✓ Jonathan Wilkes, Member

Board members absent:

- ✓ Debbie Hahs-Vaughn, Secretary

Guests present:

- ✓

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and **Debbie Hahs-Vaughn** recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from August 21, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions. Introduction of Advisory Board Members for 2023-24:
 - Nancy Brasel, MEd., Senior Instructor, Early Childhood Development and Education, UCF
 - Derek Cavilla, EdD., Head of School, Futures Academy in Walnut Creek, CA
 - Nancy Chrisman, PCC, Strategic Account Director, Unmanned Air Systems, Crown Castle
 - Elizabeth Dooley, EdD, Professor, School of Teacher Education, UCF
 - Mary Little, PhD, Professor and Program Coordinator, Exceptional Student Education, UCF
 - Stephen Schenck, CEO, Owner Spinnaker Technology, Inc, Former Deputy Mayor, City of Oviedo, and Galileo Founding Board Member
 - Taylor Wenzel, EdD, Senior Lecturer and Academic Program Coordinator, Elementary Education, UCF
 - Jeanette Garcia, PhD, Associate Professor, School of Sport Sciences, West Virginia University
- III. Board goals for the year:
 - *Continued alignment of school operations/curriculum with school mission and vision*
 - *Employee development and retention*
 - *Obtaining development/endowment funds to support our unique model of schooling*
- IV. Informational Items
- V. School Status Update for Advisory Board and Conversation Session
 - a. Presentation of School Success Report
 - b. Q&A Discussion
- VI. Principal Report (M. Nunez)
 - a. Daycare Update
 - b. Staffing Update
 - c. Enrollment Update
 - d. Student Performance Update
- VII. Consent Agenda:
Recommendations for new hires:
 - Ana Zarzuela - Bookkeeper - Skyway
 - Lanayla Cordero - Instructional Assistant-Riverbend
 - Lucy Johnson - Dragon Watch Staff -Riverbend
 - Janet Nguyen - Instructional Assistant - Skyway
 - Janice Tonger - ELA Middle School Teacher – Skyway

VIII. Committee Reports

- Standing Committee Reports
 - i. Budget and Finance Committee (J. MacLaren)
 - ii. Review and approve annual audit
 - iii. Annual Profit/Loss Statement due to the Board
 - iv. Curriculum Committee (M. Gill)
 - v. Development & Grants (T. Marshall)
 - vi. Marketing (D. Hahs-Vaughn)

- Special Committee Reports
 - vii. Facility Committee (K. Miller). A/C Maintenance agreement
 - viii. Health & Wellness Committee (J. Brodeur)
 - ix. Strategic Planning Committee (J. Rivera). Review and vote on Strategic Planning Committee recommendations

IX. PTSA/SAC Updates

OLD BUSINESS

- X. Board Policy Recommendations: Due to Florida state legislative changes, the Board must adopt new policies to be alignment with state statutes.
- a. *Internet Safety Policy* - Creates new rules to comply with Florida Law and State Board Rules regarding student and employees access to the network (access should be educational only, removes social media from the network, limits online messaging, etc.)
 - b. *Name Deviation Requests* - School will not use a name other than the student's formal name unless the parent submits a name deviation request.
 - c. *Special Magistrate for Teacher Empowerment Policy* - A special magistrate will form if a teacher alleges that he/she has been directed to violate the law or a State Rule.
 - d. *Policy on Selection of Instructional and Reading Materials* - All instructional and reading materials should be adopted by the board and may be challenged using identified procedures. Board may appoint a Material Selection Committee. ** read this one closely
 - e. *Policy on Directory Information* - This policy allows Galileo to have our own Directory Policy (instead of following SCPS) so that we can add "Galileo provided email address" as another piece of Directory Information, so that it is not considered personal information and can be used in order to gain access to software applications.
 - f. *Policy on School Safety* - Clarifies new school safety procedures regarding

handling school security protocol and threats.

PUBLIC COMMENT

NEW BUSINESS

- I. Annual Meeting—election of new Board members and appointment of committee chairs and board roles
- II. Board Treasurer Recommendation: Transfer Galileo Savings Funds into a CD
 - See presentation by Galileo parent, Matthew Marcoux
- III. Riverbend Painting Project - Proposal/Overview from J. Wilkes
- IV. Form a Materials Selection Committee (per statute in response to Selection of Instructional and Reading Materials).
- V. Create new Board priorities and goals for 2023-24
- VI. Review and approve Principal’s Individual Leadership Development Plan.
- VII. Joe McLaren eligible for board reappointment

UPCOMING MEETINGS

OCTOBER, **Oct 17th**

- Fall Curriculum Committee

NOVEMBER, **Nov 28th (combo Nov/Dec meeting)**

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Treva Marshall eligible for board reappointment
- Javier Rivera eligible for board reappointment

DECEMBER

- Board of Directors informally observes and evaluates School Principal

- XI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: September 19, 2023

Debbie Hahs-Vaughn, Secretary