

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

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FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on August 21, 2023 via Zoom and at Galileo, Sanford, FL.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member
- ✓ Jonathan Wilkes, Member

**Board members absent:**

- ✓ Jason Brodeur, Member

Guests present:

- ✓

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With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from June 26, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions. Student achievement was shared by Mrs. Nunez, and there were many positive results.
- III. Reminder: Board goals for the year:
  - *Continued alignment of school operations/curriculum with school mission and vision*
  - *Employee development and retention*
  - *Obtaining development/endowment funds to support our unique model of schooling*
- IV. Informational Items
  - a. Use this [link](#) to pay Board Sunshine State Funds Fee for 2023-2024 (\$50). Due: August 21
  - b. Policy and Procedures manual should be posted on the school website and every board member should have a copy
  - c. Kevin Miller renew board training
  - d. Treva Marshall renew board training
- V. Principal Report (M. Nunez)
  - a. School year has started well.
  - b. Skyway is looking for a bookkeeper. One teacher position needs to be filled.
- VI. Consent Agenda. Motion made, second, all in favor to approve consent agenda. Recommendations for new hires:
  - Elizabeth Flanagan - ESE Teacher - Riverbend
  - Paige McQuiston- Elementary Teacher - Riverbend
  - Rebecca Stone - Mental Health Counselor - Riverbend
  - Asiya Alloo - A.M. Dragon Watch/Substitute - Skyway
  - Senait Jones - A.M. Dragon Watch/ Instructional Assistant - Riverbend
  - Cassandra Albritton - Middle School STEM Teacher - Riverbend
  - Megan Kaplan - Instructional Assistant/Dragon Watch Staff – SkywayRecommendations for re-hires:
  - Laura Boveri - Part time (Speech/Language Pathologist) (employed in 21-22)
  - Matthew Hezel - Elementary Teacher (employed in 22-23)
- VII. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (J. MacLaren). Draft audits have been received and shared with the Board to review. The treasurer’s report includes: Riverbend, \$6.2 income, \$6.4 expenses. The deficit is primarily related to hurricane damage repair. Skyway: \$7.6 income; \$7.5 expenses.

Net for both campuses was a deficit of \$90K for the year. The bond capital maintenance reserve was used to immediately pay the repairs, but that will need to be paid off. Not all funds from ESSER have been received. The only large facilities expense will be AC for Skyway. Motion made, second, all in favor to approve the monthly budget.

ii. Curriculum Committee (M. Gill). Dr. Gill gave a speech at the beginning of the year to teachers and staff at the planning meeting.

iii. Development & Grants (T. Marshall). Tabled.

iv. Marketing. Tabled.

b. Special Committee Reports

i. Facility Committee (K. Miller). The facilities committee will meet on Friday and will try to get a final assessment of everything outstanding.

ii. Facility updates: Skyway campus lightning damage

iii. A/C Maintenance agreement

c. Health & Wellness Committee (J. Brodeur). Tabled.

d. Strategic Planning Committee (J. Rivera). Mr. Rivera will be working this semester on strategic planning.

e. High School Committee. Over 580 responses were received from the Galileo community regarding the high school. About 96% supported a high school, and of those about 95% were interested in a high school for their children. Big Picture Learning is one of the high school models that Galileo would consider if this is pursued. About 56% of parents were interested in a microschool (temporary option) for Fall 2024. There were concerns regarding funding a high school. Existing bond holders would have to approve taking on large debt before we could move forward. Dr. Gill will communicate with the Galileo community that this will not be considered in the near future, but the Board will keep this on our radar.

VIII. PTSA/SAC Updates. Both campuses have started strong. SAC has not met yet.

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## OLD BUSINESS

IX. Review and adopt revised by-laws document to account for addition of a Principal at Riverbend campus. <https://1drv.ms/w/s!AtIKPGialbtibkd39D8JmZvleoQUw?e=SRBKVs>. Motion made, second, all in favor to approve the revised by-laws.

- X. Update on volunteer hours hardship cases. Some volunteer hours were completed over the summer.
- XI. Daycare Update: Review contract for Randall Morris. About \$50K will need to be expended to engage with Randall Morris and move forward with planning to get a rendering of the facility. Motion made, second, all in favor to fund Randall Morris and the architect.
- XII. Review and vote on amended budget. Mrs. Nunez shared the amended budgets for Riverbend and Skyway. Motion made, second, all in favor to approve the amended budget.

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**PUBLIC COMMENT**

None.

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**NEW BUSINESS**

- XIII. Annual review of student achievement and retention data
- XIV. Board Review and Vote: Mental Health Plans for 2023-2024 (this is the same plan from the previous year). Motion made, second, all in favor to approve the mental health plans.
- XV. Board Review and Vote: CIM (School Improvement Plan based on data that shows that our Students with Disabilities were not achieving at expected levels during the 21-22 school year (COVID year). Motion made, second, all in favor to approve the CIM.
- XVI. Board Policy Recommendations
- XVII. Set consistent dates for meetings for 2023-24 school year
- XVIII. Plan Annual Meeting for September

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## UPCOMING MEETINGS

### SEPTEMBER 19, 2023: Annual Meeting

- Annual Meeting—election of new Board members and appointment of committee chairs
- Meet with Advisory Board
- School Success Report for previous year presented to the Board
- Annual Profit/Loss Statement due to the Board
- Review and approve Principal’s Individual Leadership Development Plan.
- Annual audit conducted
- Review strategic plan
- Joe McLaren eligible for board reappointment
- Approve amended budget
- Sign annual Code of Conduct

### OCTOBER 17, 2023

- Fall Curriculum Committee

### NOVEMBER 28, 2023

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Treva Marshall eligible for board reappointment
- Javier Rivera eligible for board reappointment

### DECEMBER will be combined with November

- Board of Directors informally observes and evaluates School Principal

### XIX. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: August 21, 2023

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Debbie Hahs-Vaughn, Secretary