

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on November 3, 2022 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Joe MacLaren, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Jason Brodeur, Member
- ✓ Treva Marshall, Member

Guests present:

- ✓

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from September 14, 2022 to be taken as read.

- I. A teacher town hall was held prior to the Board meeting. Items noted during the discussion included the following. Dr. Gill asked what challenges the teachers were encountering. Students are having difficulty having social interactions (students to students; students to faculty) and deciding what should be said when students are not using proper etiquette, etc. Question was asked about how students who have graduated from Galileo are fairing. Board members that have Galileo graduates shared that Galileo provides a great foundation for friendship and academics going into high school. Parents who send their children to traditional public high schools should be prepared for unhealthy amounts of homework. Another challenge shared by teachers is the amount of extra activities that are eating into planning time and personal time. Dr. Gill shared that the curriculum committee will be meeting soon, and this will be discussed. Mrs. Nunez indicated that there were three duties per week (e.g., one lunch, one morning, one afternoon each week), but the hardship this year is Wednesday afternoon for planning time and meeting across the two campuses may be difficult. Mrs. Nunez indicated that she is happy to revisit streamlining the PLC Meeting process. Another teacher shared that teachers have commented this year that there is a lot. When the PLC was presented, it left Wednesday open which has been filled with operational activities that have removed some planning time. The last three years have been difficult for teachers and there are a lot of new state mandated things that teachers have to do, and the concern is how that meets with the mission, vision, and goals of Galileo—including the Goldilocks Principle. When there is misalignment of what is required and what the mission/vision is, it creates stress. PLC seems it would help teachers. Dr. Gill indicated that the curriculum committee will discuss this, but the mission and vision of Galileo will not be changed. Another question from a teacher was what is the mission and vision for the teachers, what are the expectations. Dr. Gill indicated that the mission and vision applies to the teachers as well, such as teachers have voices and choices. Teachers should not be burnt out and how to get the work of the school done without burnout is an important question, and this conversation will be continued at the curriculum committee.
- II. Celebrations/Recognitions
 - a. Congratulations to Galileo’s CEO and Principal, Michelle Nunez, for completing the Kona Ironman race!
- III. Reminder: Board goals for the year:
 - a. Continued alignment of school operations/curriculum with school mission and vision
 - b. Employee development and retention
 - c. Obtaining development/endowment funds to support our unique model of schooling
- IV. Informational Items
 - a. Board Sunshine Funds—are all in?
 - b. Notarized ethics forms due to Dr. Hahs-Vaughn
 - c. Upcoming board governance trainings due for Brodeur (Aug), Hahs-Vaughn (Dec),

and Gill (Dec)

- V. Principal Report (M. Nunez)
 - a. Riverbend Facility Update - Hurricane Ian was discussed (see below).
 - b. Attorney update was discussed. There are more attorney fees this year than historically.
 - c. Expenses this year were discussed. None of the capital reserve funds have been used. The deductible for the hurricane loss at Riverbend is \$160,000, and the damage to the building is more than that. This makes us at more than \$160K deficit using our approved budget for the year. There are sufficient reserves in the bank, but everything has not been fixed yet. It's hard to say what the budget impact will be until everything is fixed.
 - d. Legal updates due to new state legislation were mentioned including mental health, publishing textbooks and resources to increase transparency, electronic service that students are required to use must have due diligence regarding privacy, and more. Question was posed regarding if the Board wanted to have a policy on bathroom usage. Information was shared with the Board. SCPS does not have a policy yet. At this time, the Board will not have a policy on this.
 - e. Skyway has some sound issues in the cafeteria and a few classrooms. Dave Anderson assists with facilities and tech and has met with vendors regarding the sound issue. He met with at least three different companies. The architect thought the panels hung from the ceiling would help, but they do nothing. What was suggested is two-fold solution, one with wall panels and one with sound deadening material. The Arena at UCF has this. The installation company suggested doing it in four-phase process because it's not possible to tell what will fix it until they begin. Wall panels in the cafeteria, 8-foot panels applied to the wall above the existing blue panel, is suggested as the first step and see how well this addresses the problem. Just the addition of wall panels is about \$17,000. The next phase, should it be needed, is installation of ceiling fabric, and this would cost \$18,520 (including freight). The same approach would be done with the STEM rooms, but they are not conducive to wall panels. The ceiling fabric was suggested and to do that in just one STEM room to see if it will work. The cost would be \$6,187 for one room. This project has to be done when students are not on site. The cafeteria will take a few weeks. Christmas break will not work, so the first opportunity would be spring break and then summer. It takes about 10 weeks to get the materials once ordered. If the expense can be amortized, that may help. Mr. Anderson will put this together in writing to discuss at the next Board meeting.
 - f. There is a vacancy in Instructional Assistant and Facility Manager, but otherwise staffing is good.

- VI. Consent Agenda. Motion made, second, all in favor to approve the consent agenda.
 - a. New Hire: Chrisandra Ashby - Permanent Sub (Maternity Leave Sub)
 - b. New Hire: Maya Angulo - Instructional Assistant
 - c. Transfer: Abby Dueitt (from Instructional Assistant to FTE)

d. Transfer: Tiffany Cordero (from Instructional Assistant to Finance Clerk)

VII. Committee Reports

a. Standing Committee Reports

i. Budget and Finance Committee (J. MacLaren)

ii. Review of quarterly budget. As of September 30, \$400K in Riverbend savings and \$1.4M in income vs. \$1.68M in expenses for deficit of \$281K but revenue lagged. Skyway, \$1.87M in income, \$1.95 in expenses for deficit of \$83K, and this is less than projected. Motion made, second, all in favor to approve the budget.

iii. Motion made, second, all in favor to complete all necessary hurricane repairs.

iv. Curriculum Committee (M. Gill). No updates.

v. Development & Grants (T. Marshall). No updates.

vi. Marketing (C. Edwards)

vii. New website is ready to launch. Website analytics were shared via email.

b. Special Committee Reports

i. Facility Committee (K. Miller)

ii. Facility updates were shared previously regarding hurricane issues. At Skyway, the biggest issue is the air conditioning. DelAir will fix it, but it's taking a long time to get the parts in. The committee will be talking with DelAir tomorrow regarding the timeline for fixing.

iii. Update on reserve study. The reserve study is too costly at this time. We need to allocate money toward the reserve so that there are funds to fix things as they come up in the future. There may be some parents that can assist with a reserve study, and Mrs. Nunez is looking into that.

iv. Health & Wellness Committee (J. Brodeur)

v. Board Nominating Committee (M. Gill). We are looking to add one more person to the Board with expertise in development, grants, and community outreach.

VIII. PTSA/SAC Updates

IX. **OLD BUSINESS**

No old business.

X. **PUBLIC COMMENT**

No public comment.

XI. NEW BUSINESS

- a. Caleb Edwards eligible for Board reappointment. Motion made, second, all in favor to reappoint.
- b. Treva Marshall eligible for board reappointment. Motion made, second, all in favor to reappoint.
- c. Javier Rivera eligible for board reappointment. Motion made, second, all in favor to reappoint.
- d. Adopt required new legislation. Existing policy will be maintained.
- e. Motion made, second, all in favor to approve a down payment followed by full payment for installation of sound proofing contingent on meeting the reserve ratio as required by bond issuance.

UPCOMING MEETINGS

DECEMBER 12

- Board of Directors informally observes and evaluates School Principal
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in 2022)

JANUARY

- Schedule Curriculum Committee meeting for spring

FEBRUARY

- Review quarterly budget
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

MARCH

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics

XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: November 3, 2022

Debbie Hahs-Vaughn, Secretary