

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

---

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on April 13, 2020 via Zoom online meeting platform.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

**Guests present:**

- ✓ Jayaram Brindala
- ✓ Justin Varnadoe
- ✓ Sherilyn Moore

---

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from March 12, 2020 to be taken as read.

- I. Informational Items
  - a. Board must complete Principal Evaluation Form in Qualtrics by April 20 (extended deadline)
  - b. Review Board Training schedule and update
    - i. Caleb Edwards is due for renewal this summer.
    - ii. Dr. Gill will follow-up with information.
  
- II. Principal Report (M. Nunez)
  - a. Lottery update/enrollment. 22 openings for Skyway. Still taking applications. Now taking online applications.
  - b. Surveys (parent, child, staff) were shared with board, and Mrs. Nunez shared highlights of findings.
  - c. Update on how virtual school is going. Any feedback should be provided to Mrs. Nunez. There is no information yet on when schools will reopen.
  - d. CSP grant update. The CSP is now \$800K for start-up schools. Galileo made it through phase 1 and are working on phase 2. It is due in early May.
  - e. Authorization to move forward and process application for Payment Protection Program. Motion made, second, seven in favor, one abstained, one not in favor. Motion passes. The board approves Michelle Nunez to move forward with processing our application for the Payment Protection Program loan through the Small Business Administration.
  
- III. Consent Agenda
  - a. New hire recommendations:

<b>Staff Name</b>	<b>Position</b>	<b>Campus</b>
Sneed, Carrie	Assistant Principal	Riverbend
Hutchinson, Melissa	Assistant Principal	Skyway
Gonzalez, Kayshla	Cafeteria Support/Dragon Watch Supervisor	Skyway
Dudley, Kelly	Dragon Watch Staff	Skyway
Eissele, Susan	Instructional Assistant	Skyway
Bishop, Megan	Principal's Secretary	Skyway
Maslik, Carolyn	PT - SRS & ESE Teacher	Skyway
Adkins, Jennifer	Teacher	Riverbend
Burgess, Kimberly	Teacher	Skyway
Giguere, Dylan	Teacher	Skyway
Hezel, Matthew	Teacher	Skyway
Kubica, Gina	Teacher	Skyway
Mulconrey, Laura	Teacher	Skyway

Reilly, Lauren	Teacher	Skyway
Thompson, Heidi	Teacher	Skyway
Ward, Carlee	Teacher	Skyway
Williams, Jayme	Teacher	Skyway
Lamy, Kailannie	Front Desk Secretary	Skyway
Kayla Wasmund	Middle School Math	
Christina Pham	Middle School STEM	
Morgan Reeve	Middle School Science	
<b>Existing Employees - Change in Job Title</b>		
<b>Staff Name</b>	<b>Position</b>	<b>Campus</b>
Soto, Andres	From Custodian to Instructional Assistant	Skyway
Weeden, Glenn	From ESE teacher to Behavior Specialist	Skyway

Motion made, second, all approved to approve consent agenda.

IV. Committee Reports

a. Standing Committee Reports

i. Budget and Finance Committee (MacLaren). Finances were reviewed. Motion made, second, all approved.

ii. Curriculum Committee (M. Gill). The committee will meet this week.

iii. Development & Grants (T. Marshall)

1. Update on gala was provided. It's too early to determine if the gala will still occur.
2. Update on campaign for new building features for an upcoming campaign.

iv. Marketing (C. Edwards). Website analytics were shared. Web activity is up compared to last year at this time. A large portion are new users.

b. Special Committee Reports

i. Facility Committee (K. Miller)

1. Update on second school facility was provided by Justin Varnadoe, committee member. Progress dates relative to proposed dates were compared, and we should continue to focus on contingency plans. Mr. Brodeur spoke with Dr. Griffin regarding using Old Midway Elementary as a contingency plan. Mrs. Nunez and some board

members toured the campus to see the status of the physical building. It is generally in the same condition as it was when Galileo left. The old tech building is demolished and everything behind the media center is demolished. Of the space still left, we would need 13 portables in addition to the old Midway space. We have two options for contingency plans: We can occupy what is completed at the Skyway Campus on time and passes with a TCO and then supplement with portables. According to Justin Varnadoe, there would be challenges to occupy the Skyway facility if the entire campus was not completed. If this were to be the option we would want to pursue, it's possible but would require plan changes and other revisions to the design that we would need to begin considering now. The second option would be to utilize the Old Midway Elementary Campus and supplement with portables. The best recommendation would be to pursue Midway as a contingency.

2. Virtual tour of the school was provided.

ii. Strategic Planning Committee (R. Margadonna)

1. Report on plan for spring. Anticipate moving this to the fall.

---

**OLD BUSINESS**

V. None

---

**PUBLIC COMMENT**

None

---

**NEW BUSINESS**

VI. Discussion: How to handle parent volunteer hours requirement due to COVID. Motion, second, all approved to wave parent volunteer hours for the remaining year.

VII. Proposal: Five-acre purchase of land adjacent to Skyway. Mrs. Nunez got confirmation from USF Credit Union who will finance 80% at 4.5%. Mr. MacLaren indicated that we are tight right now with the purchase of the new land but see this as a good opportunity with good loan parameters. Motion made, second, all approved to pursue property adjacent to Skyway campus up to \$575K.

VIII. Review: Agreement for an annual facility rental with the Ark Institute. Adding a custodian fee to the current agreement. Another group is looking to rent the Skyway facility when it becomes available, and renting the current location when the other

group is not using the facility. Motion made, second, all approved to approve the facility rental agreement.

- IX. Review: Sponsoring international employee applicants. Request from Mrs. Nunez to create a policy on sponsoring a Visa. Motion made, second, all approved to not sponsor Visas for international employees.
- a. This needs to be added to policy manual.
- X. Proposal to add Dr. Jayaram Brindala to the Development and Grants Committee. Dr. Brindala was introduced. He has passion for health and fitness and is interested in partnering the school on health initiatives. Motion made, second, all approved to add Dr. Jayaram Brindala to the Development and Grants Committee.
- XI. Proposal to add a new Ad Hoc committee on Health & Wellness. Need a Board member to chair. Motion made, second, all approved to have Mr. Brodeur chair this committee. Dr. Gill will send the template language for the committee. Dr. Brindala will serve on this committee.
- XII. Discussion of Principal contract for 2020-2021 school year. Contract will be voted on at the next meeting. The Board will research principal salaries and salaries of comparable positions and will meet again May 22.
- XIII. Important Dates

#### MAY 13

- Approve next year's budget
- Review principal evaluation
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Plan Fall Gala

#### JUNE/JULY Combined Meeting

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board re-appointment
- (Caleb Edwards renew board training 2019)
- Schedule Curriculum Committee meeting for August

XIV. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: April 13, 2020

A handwritten signature in black ink, appearing to read "Debbie Hahs-Vaughn". The signature is written in a cursive, flowing style.

---

Debbie Hahs-Vaughn, Secretary