

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

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Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on February 15, 2022 via Zoom and at Galileo, Sanford, FL.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Kevin Miller, Member

**Board members absent:**

- ✓ Treva Marshall, Member

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With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from January 13, 2022 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
- III. Informational Items
  - a. Dr. Gill is taking a mini-sabbatical from Galileo for the May and June/July meetings.
  - b. Update on SB1690 (Charter School Loan Bill)—state financial support for new charter school buildings.
- IV. Principal Report (M. Nunez)
  - a. Lottery update. Just over 700 applications for the 2022-2023 year, and about one month remains for applications. The lottery will be conducted before spring break. Openings across the schools is varied but some in kindergarten and few in upper grades. Few students have declared they are not returning, which suggests few openings in grades above kindergarten. A middle school showcase is coming up in March. Both middle school teams are collaborating on an interactive expo at Skyway. PEAKS, pre-vet, band, and more will be showcased to show what Galileo middle school looks like.
  - b. Preparing for summer school. It will be a larger group than planned.
  - c. COVID numbers are declining.
  - d. There has been staff turnover in lower paid positions. The only position that remains is the SLP position at Riverbend. There are several staff on maternity.
  - e. Initial survey results are in. About 200 parents have responded, and students are responding now.
- V. Consent Agenda
  - a. New Hires:
    - i. Briana Nichols - Instructional Assistant/Dragon Watch/Cafeteria - Skyway
    - ii. Brittany Bennett - Elementary Dean (Temporary) - Riverbend (due to maternity leave)
    - iii. Adele Futado - Staffing Specialist (Temporary) - Both campuses (due to maternity leave)
    - iv. Natalie Curtis - Instructional Assistant/Cafeteria Support/Dragon Watch - Skyway
- VI. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (MacLaren)
      - ii. Review of quarterly budget.
      - iii. Financials through year end, Riverbend: \$37K deficit for month; \$3.9M in income versus \$3.3M in expenses. Skyway: \$64K surplus for the month.
      - iv. Motion made, second, all in favor to approve January financials.
      - v. The accountant was approached regarding the Employee Assistance program and is agreeable that Galileo is eligible. The application is moving forward.

- vi. Curriculum Committee (M. Gill)
- vii. Next meeting is March 28.

viii. Development & Grants (T. Marshall). Tabled.

- ix. Marketing (C. Edwards)
  - x. Website redesign. The inventory of content has been reviewed. Site navigation and architecture is in progress. The next deliverables will be content outlines and design.
  - xi. Website traffic is up about 27% over last year, year-to-date.

b. Special Committee Reports

- i. Facility Committee (K. Miller)
  - ii. A walk-through of Skyway was conducted, and the committee is waiting on a response from Building Hope.
- iii. Strategic Planning Committee (R. Margadonna)
  - iv. The committee is waiting on the surveys and will report at the April meeting.
- v. Health & Wellness Committee (J. Brodeur).
  - vi. Red Apple Dining visited the school and presented, along with other groups. The committee is working on how to sustain the project.

VII. PTSA/SAC Updates. No updates.

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## **OLD BUSINESS**

None noted.

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## **PUBLIC COMMENT**

No comments fielded.

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## NEW BUSINESS

- VIII. Nomination of new Curriculum Committee member for parent representative: Aryn Davis. Motion made, second, all in favor to appoint Aryn Davis on the Curriculum Committee.
- IX. Need for daycare onsite. Mr. Brodeur recommended starting from the minimum requirements and seeing what is feasible. Mr. Brodeur will look into requirements for operations with the current charter.
- X. Javier Rivera and Jason Brodeur eligible for Board reappointment. Motion made, second, all approved to reappoint Mr. Rivera and Mr. Brodeur.
- XI. Revisit allowing enrollment preference for governing board members at the conclusion of the CSP grant. The CSP grant has not been closed out. It is anticipate that it may be summer when it closes. This item will be tabled until that closes.
- XII. Upcoming dates:
- MARCH 22, 2022, 5:30 pm
- Plan Strategic Planning Retreat
  - Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
  - Board Visit Day at Galileo School
  - Annual parent/teacher/student survey
  - Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics.
- APRIL 19, 2022, 5:30 pm
- Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting. Compile Board members' survey responses.
  - Strategic Planning Retreat
  - Budget discussions for next year
  - Board discusses Principal contract at a board meeting before discussing it with the Principal.
- MAY 31, 2022, 5:30 pm
- Approve next year's budget
  - Review of quarterly budget
  - Approve teacher and staff contracts
  - Approve Principal contract
  - Upload final principal evaluation scores
  - Plan Fall Gala
  - Review Strategic Planning and discussion 3-5 year plan and any new initiatives

JUNE/JULY Combined Meeting

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board reappointment

XIII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: February 15, 2022

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Debbie Hahs-Vaughn, Secretary