

galileoschool

**+MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS**

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on March 27, 2023 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Jason Brodeur, Member

Guests present:

- ✓ Jonathan Wilkes

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from February 23, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
- I. Reminder: Board goals for the year:
 - a. *Continued alignment of school operations/curriculum with school mission and vision*
 - b. *Employee development and retention*
 - c. *Obtaining development/endowment funds to support our unique model of schooling*
- II. Informational Items
 - a. Confratute is back with an in-person conference
- III. Principal Report (M. Nunez)
 - a. Riverbend Hurricane Restoration is complete. The school is in the process of getting the building certified that all measures are in place for water proofing the building. All the funding pieces should be balanced out by next month.
 - b. Staffing – vacancies for 2023-2024 for next year are posted. There are a small number of teaching vacancies available plus a few others.
 - c. Summer Camp overview. It will be like last year but more offerings, including a five-week agricultural camp sponsored by Mr. and Mrs. Bravo. Response to summer camp has been good. Like last year, we will offer free camp for students in need of intervention. A math enrichment camp will be offered for grades 4-8.
 - d. Galileo Farms update. Galileo will be getting a donkey at the Skyway campus.
 - e. Galileo 4H students showed the animals at the Central Florida Fair.
 - f. Budget update. Draft budgets for the coming year are close to complete. These should be presented next month.
 - g. Lottery update. Over 800 applications were received. No more than 180 slots were available, and all parents (accepted and denied) have been notified. Students in 5th grade did not have to submit a formal application, and this reduced the number of formal applications received. Parent night will be hosted in a few weeks.
- IV. Motion made, second, all approved to move the Board nomination and bylaws item earlier on the agenda.
- V. Consent Agenda:
 - a. Recommendation to hire Alysia Murray as Principal of Riverbend campus beginning 2023-2024. Mrs. Nunez provided a rationale for this. Mrs. Murray is an Assistant Principal on the Riverbend campus. Major parent, student, and staffing pieces will be delegated to this role.
 - Mrs. Nunez would continue to serve as CEO of both campuses, and Principal of Skyway campus

- Motion made, second, all in favor to appoint Alysia Murray as Principal of Riverbend campus beginning 2023-2024.

VI. New board member nomination: Jonathan Wilkes. Mr. Wilkes has been working with the Facilities Committee and has met the 30-day service requirement to be considered for the Board. His daughters currently attend Galileo. Motion made, second, all in favor to appoint Jonathan Wilkes to the Board. The official start date will be the April 2023 meeting.

VII. Committee Reports

a. Standing Committee Reports

- Budget and Finance Committee (J. MacLaren)
 - Review of quarterly budget. Riverbend, \$39K surplus, and \$87K surplus at Skyway. Galileo has a combined deficit of \$149K, but this was expected. The school is expected to finish with a surplus by the end of the year. This does not include the capital maintenance funds, but those funds will be depleted by current restoration bills.
 - Motion made, second, all in favor to approve the monthly treasurer's report.
- Curriculum Committee (M. Gill)
 - Next meeting: April 17 at 4:30 pm
- Development & Grants (T. Marshall). The development consultant is engaged, and an initial meeting has been held. A campaign to reach out to parents will be conducted to assist with raising funds for the fire hydrant needed prior to installation of portables. The consultant has been asked to put together a plan to help ensure we are staying on track. McKenzie Scott has issued an open call for funding with certain parameters. The consultant is pulling data to see if Galileo qualifies for that.
- Marketing Committee. The Board will be searching for a Member to chair the Marketing Committee. Dr. Hahs-Vaughn will serve as the interim Chair.

b. Special Committee Reports

- Facility Committee (K. Miller). The focus has been clearing remaining issues at Riverbend. Air conditioning issues are still being worked through at Skyway. The funds to deal with audio issues at Skyway are not available yet. Work will begin on installing the fire hydrant soon in an effort to prepare for incoming portables.
- Health & Wellness Committee (J. Brodeur). Tabled.

- Board Nominating Committee (M. Gill). See previous.

III. PTSA/SAC Updates

OLD BUSINESS

None noted.

PUBLIC COMMENT

No comments were fielded.

NEW BUSINESS

- I. New board member nomination: Jonathan Wilkes. Voted on previously.
- II. Recommendation to purchase two small parcels of land for Galileo farms at Riverbend campus. There are two small tracts of wooded area at Riverbend that are not owned by Galileo. Galileo has reached out to one owner, and the company that owns one parcel is interested in selling or donating their parcel. Kim Strong will pursue this as a donation. The second parcel is owned by a feed company, and the school is trying to find information to contact them. Acquiring one of the tracts will allow the purchase of a cow for the Galileo farm. No motion is needed at this point as this is an informational item.
- III. Overview of committees: New member nominations are needed when someone is added to a Board committee.
- IV. Strategic Planning Committee: Javier Rivera is interim chairperson, nomination of additional members, and to schedule retreat. Mr. Rivera will chair this committee in the interim.
- V. Plan Board visit day to both campuses. April 20 is the organized day to visit.
- VI. Policy, procedures, and bylaws. A single point of contact for the Board would be desirable. The recommendation is to change the bylaws and policies and procedures from 'principal' to 'CEO.' Dr. Gill and Mrs. Nunez will work on tracked changes documents for the Board to review.

UPCOMING MEETINGS

APRIL

- Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting. Compile Board members' survey responses.
- Strategic Planning Retreat
- Budget discussions for next year
- Board discusses Principal contract at a board meeting before discussing it with the Principal.

MAY

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Upload final principal evaluation scores
- Plan Fall Gala

IV. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: March 27, 2023

Debbie Hahs-Vaughn, Secretary