

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

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Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on April 16, 2019 at UCF, Orlando, FL.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

**Board members absent:**

- ✓ Rich Margadonna, Member

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With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from February 19 and April 16, 2019 to be taken as read.

- I. Celebrations: Best of Sanford Award for Charter Schools
- II. Informational Items
  - a. Check status of new board members board training completion documents
- III. Consent Agenda
  - a. Aimee Hunt is being recommended to replace Ms. Carlin as a Kindergarten teacher. Motion made, second, all approved to approve hire of Aimee Hunt as kindergarten teacher.
  - b. Employee reappointments
- IV. Principal Report (M. Nunez)
  - a. Interviewing for the remaining positions.
  - b. SCPS will allow Galileo to continue to participate in district sports events but will not allow Galileo to participate in other events. The SCPS proposal will be shared with the SCPS board. SCPS will be reaching out to us for another work session.
- V. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (MacLaren)
      - 1. Financial Statements were reviewed. Motion made, second, all approved for the financial statements.
    - ii. Curriculum Committee (M. Gill)
      - 1. Some of the items discussed in curriculum committee include the following. Literacy and quality of student work are the foci for next year. All teachers will be provided summer reading as part of the initiative. Teachers will be trained on new literacy curriculum this summer. Galileo Peaks will be piloted for 14 incoming 6<sup>th</sup> graders. 4<sup>th</sup>-8<sup>th</sup> grade math will pilot standards based grading.
      - 2. Motion made, second, all approved to appoint Maren Hicks to the curriculum committee.
    - iii. Development & Grants (T. Marshall)
      - 1. Update on Fall 2019 gala was provided. A sponsorship kit is available and will be shared this summer to recruit auction items and sponsorships. The fundraising goal is \$30,000.
    - iv. Marketing (C. Edwards). About 7% increase in website traffic as compared to this time last year.
  - b. Special Committee Reports
    - i. Facility Committee (K. Miller)
      - 1. Update on second school facility was provided. The committee

anticipates the vote on the kindergarten will be voted on this summer. Little is working on a redesign.

- ii. Strategic Planning Committee (R. Margadonna)
  - 1. The committee met last week and a report will be provided at the next meeting.
  
- iii. Ad Hoc Committee on Employee Benefits (Rivera, Marshall, Miller)
  - 1. The committee met with teachers who offered suggestions.

VI. PTA/SAC Updates

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**OLD BUSINESS**

- VII. Employee benefits. Already discussed.

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**PUBLIC COMMENT**

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**NEW BUSINESS**

- VIII. Budget vote. Tabled.
- IX. Insurance for the school in event of catastrophe. The lease will need to be amended, and we will pursue that.
- X. Life insurance and AD&D insurance for Galileo employees. This would be minimal cost. Motion made, second, all approved to add life insurance and AD&D insurance.
- XI. Teacher raises. Motion made, second, all approved to allocate 3% for salary increases.
- XII. Motion made for retirement match of 2% for employees in 1-2 years, 3% in 3-4 years, and 4% in 5 or more years.
- XIII. Principal contract. Motion made, second, all approved for the contract shared.
- XIV. Principal evaluation.
- XV. Set dates for June and August board meetings.

XVI. Important Dates

JULY 8, 5:30, location TBD Combined Meeting

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board re-appointment
- (Caleb Edwards renew board training 2019)

AUGUST 20, 2019, 5:30, location TBD

- Sunshine Fund collections (\$50 pp)
- Annual review and updating of bylaws
- Review of quarterly budget
- Rich Margadonna eligible for Board re-appointment
- Review Board goals for the year
- Plan Annual Meeting for September

XVII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: May 14, 2019

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Debbie Hahs-Vaughn, Secretary