

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on November 1, 2021 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Treva Marshall, Member
- ✓ Joe MacLaren, Member

Board members absent:

- ✓ Michele Gill, Chair
- ✓ Kevin Miller, Member

Guests present:

- ✓ Mr. Karsten Briggs
- ✓ Monica Sontag, Skyway PTSA President
- ✓ Michelle Lee, PTSA Skyway

With the approval of the directors present, Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from September 27, 2021 to be taken as read.

- I. Celebrations/Recognitions
 - a. Congrats to Michelle Nunez on her stellar performance in the Waco Ironman race!
- II. PTSA/SAC Updates. Skyway campus is aware of Riverbend's move to dissolve PTA. The Skyway board will meet this week regarding if they will follow suit.
- III. Informational Items
 - a. SCPS has relaxed the rules re: masks, so parents and visitors are allowed back on campus.
 - b. Employee Town Hall will be next month.
- IV. Principal Report (M. Nunez)
 - a. COVID update. SCPS has relaxed the mask ordinance, and Galileo will follow their guidelines.
 - b. PPP Loan update. Will likely have to pay back a small part of the PPP loan.
 - c. CSP Grant update. Almost ready to close out this grant as well. The last expenditure is a sun shade over the basketball court at Skyway.
 - d. Staffing Update
- V. Consent Agenda
 - a. Recommended Hires
 - i. Jovann Dixon – Custodian. Motion made, second, all in favor to approve the recommended hire.
- VI. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Review of quarterly budget. Ran deficits at both schools in August but rebounded somewhat in September. Still running a deficit at both schools, but this narrows the deficit at both. Appears to be on track with the budget at this early point in the new fiscal year. Motion made, second, all in favor to accept the treasurer's report.
 - iii. Curriculum Committee (M. Gill). No report.
 - iv. Development & Grants (T. Marshall)
 - v. Update on Science campaign. No report.
 - vi. Update on Silent Auction. Goal was at least \$5K. About \$6K in sponsorship has been collected.

- vii. Marketing (C. Edwards)
 - viii. Website redesign.
 - ix. Website analytics. The school is up about 13% as compared to last year.
- b. Special Committee Reports
- i. Facility Committee (K. Miller)
 - ii. Facility updates. The contractor is completing punch list items at Skyway and have requested the escrow funds be released. This was not advised by Mrs. Nunez so funds will not be released.
 - iii. Strategic Planning Committee (R. Margadonna)
 - iv. Update on Strategic Planning. The committee will determine if a meeting on campus will be set for later this Fall or early in the Spring.
 - v. Health & Wellness Committee (J. Brodeur)
 - vi. An update on the community garden was provided.

OLD BUSINESS

None noted.

PUBLIC COMMENT

Comment was fielded regarding the excitement for parents to be back on campus.

NEW BUSINESS

- VII. Caleb Edwards eligible for Board reappointment. Motion made, second, all in favor to reappoint Caleb Edwards to the Board.
- VIII. Treva Marshall eligible for board reappointment. Motion made, second, all in favor to reappoint Treva Marshall to the Board.
- IX. Employee Retention Tax Credit (ERTC) funding proposal. This is funding similar to PPP funding but in the form of a cash credit. Mr. Karsten Briggs shared information on this. ERTC is strictly for personnel funds for Q2 2020 through Q4. One way to qualify is governmental action that limits operations. The way that credits work, whatever is forgiven by PPP, they cannot double dip so cannot overlap with PPP. For 2020, it's a max of \$5,000 per employee per year. The application would be applying in arrears. The rebate given back to the school counts as miscellaneous income so the school

would have to pay taxes on it. The program ends 12/31. The fee is 7% of what is received by the school. If the school does not receive funding, Mr. Briggs' company does not receive funding. Mr. Briggs will present at the December Board meeting.

Upcoming Meetings

DECEMBER 8

- Meet with teachers/staff—employee Town Hall
- Board of Directors informally observes and evaluates School Director
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in 2022)

JANUARY

- Schedule Curriculum Committee meeting for spring

FEBRUARY

- Review of quarterly budget
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

X. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: November 1, 2021

Debbie Hahs-Vaughn, Secretary